



Full-time Position
Academic English Editing/Proof Reading
The Graduate School, Kasetsart University, Bangkok, Thailand

Job Description:

- English editing/proof reading of graduate thesis abstracts and /or independent study abstracts
- English teaching, for example: conversation, presentation preparation, abstract writing, academic writing, email writing etc. for graduate students, and English training for the Graduate School staff
- Providing assistance to international graduate students
- Assignments related to the international affairs of The Graduate School

Qualifications:

- **Must be a native English speaker**
- University graduate, preferably with degree in English
- Experience in English editing and preparation of academic manuscripts
- Some Thai language proficiency (Speaking and Reading) preferred
- Experience in English teaching beneficial

Salary:

32,510 Baht/monthly (annual contract)

Application:

Application must include:

- Curriculum Vitae
- Educational transcript
- Recommendations from previous employers
- Passport and residency information

Submit to:

Mr. Sorawut Chanasattru

Email: fgraswc@ku.ac.th

Or Mailing Address:

The Graduate School, Kasetsart University

P.O. Box 1104, Chatuchak, Bangkok 10903, Thailand

Application Deadline:

Friday October 14, 2016

Interview Date:

To be announced later