

Kasetsart University Regulations on Graduate Studies of The Graduate School, Kasetsart University, B.E. 2559 (2016)

For effective implementation of the graduate study, it is appropriate to announce the Kasetsart University regulations on graduate studies of The Graduate School, Kasetsart University, in order to be consistent with the Announcement of the Ministry of Education on Standard Criteria on Graduate Studies B.E. 2558 (2015), as well as to be an autonomous university.

As empowered by virtue of Article 22(2) of the Kasetsart University Act of B.E. 2558 (2015), and the resolution of Kasetsart University Council meeting number 10/2559 on Monday 14 November, B.E. 2559 (2016), Kasetsart University has enacted the regulations as follows:

Item 1 These regulations are referred to as “Kasetsart University Regulations on Graduate Studies of The Graduate School, Kasetsart University, B.E. 2559 (2016)”.

Item 2 These regulations shall apply from the first semester of academic year B.E. 2559 (2016) onwards.

Item 3 These Regulations shall supersede:

3.1 The Announcement of Kasetsart University Council on Academic Regulations for Graduate Studies, Kasetsart University, B.E. 2556 (2013) issued on 29 May B.E. 2556 (2013).

3.2 The Announcement of Kasetsart University Council on Academic Regulations for Graduate Studies, Kasetsart University, (No. 2) B.E. 2558 (2015) issued on 7 April B.E. 2558 (2015).

Item 4 In these regulations:

“University Council” means the Kasetsart University Council

“University” means Kasetsart University

“The Graduate School” means The Graduate School, Kasetsart University

“President” means the President of Kasetsart University

“Dean of The Graduate School” means the Dean of The Graduate School, Kasetsart University

“Students” mean graduate students of Kasetsart University

“Academic Affairs Board” means Academic Affairs Board of Kasetsart University

Item 5 The President shall monitor these regulations as follows:

For any announcements or directives that are not contained in these regulations, or not specified in these regulations, the President, with approval from the Academic Affairs Board, has the authority to issue regulations, specify methods, and command as it is appropriate. The pertinent regulation, method and command shall not contradict the current announcement of the Ministry of Education on “Standard Criteria on Graduate Studies B.E. 2558 (2015)”.

In any cases that cannot be resolved according to these regulations, a petition to the President, with approval from the Academic Affairs Board is required, for consideration upon each case.

Chapter 1

Admission of Students

Item 6 Qualifications of Candidates

6.1 Graduate diploma program

Candidates must hold a bachelor's degree, or be studying in the last year of a bachelor's degree or equivalent.

6.2 Master's degree program

Candidates must hold a bachelor's degree, or be studying in the last year of a bachelor's degree or equivalent. Candidates must have an English examination result as required by the university.

6.3 Higher graduate diploma program

Candidates must hold a master's degree or equivalent, or be studying in the last year of a graduate diploma program or a 6-year bachelor's degree program.

6.4 Doctoral degree program

Candidates must hold a bachelor's degree, or be studying in the last year of a bachelor's degree or equivalent with an outstanding study record; or a master's degree or equivalent. Candidates must have an English examination result as required by the university.

6.5 Candidates must meet additional requirements as specified by the program being applied for.

6.6 Candidates must not:

6.6.1 Have severely damaged behavior

6.6.2 Have any mental health issues

6.6.3 Have a lethal contagious disease

6.6.4 Have been expelled from an academic institution due to committing a disciplinary offence

Admission, application form, and relevant application documents are subject to The Graduate School Announcement in each semester.

Item 7 Admission Consideration

7.1 The Dean of The Graduate School appoints the Graduate Studies Admission Committee. Departments or graduate programs present committee member names consisting of at least 3 permanent lecturers, and 2 out of the 3 committee member must be a Program Coordinator.

7.2 The main responsibility of the Graduate Studies Admission Committee is to choose qualified candidates at the discretion of the committee. The consideration for admission depends upon the consent of the head of department, or the graduate program committee chairperson, and the Dean of The Graduate School.

Item 8 Students' Status

8.1 The status of graduate students is to be defined as either regular student or trial student:

8.1.1 Regular students are registrants who have been accepted to be a student without a trial period of enrollment.

8.1.2 Trial students are registrants who have complete qualifications and have already been accepted to be a student. In the first semester, trial students are required to register at least 9 credits of GA (Graduate Credit) subjects and must pass all the subjects enrolled with a Grade Point Average (GPA) of 3.00 in order that they can change their status from a trial student to a regular student. In case of non-attainment of the required GPA, expulsion of the student from The Graduate School is mandatory.

Item 9 Students Admission

9.1 Admitted students must be graduates and can enroll in only one field of study/program. Simultaneous registration of more than one field of study/program is prohibited.

9.2 Admitted students must pay tuition fee and report to The Graduate School within the deadlines specified by The Graduate School Announcement. Failure to adhere to deadlines may void the admission. The Graduate School will not return tuition fee to admitted students in all circumstances

Chapter 2 Registration

Item 10 Registration

Students are required to register on the date and time as specified by the university.

10.1 Registration must not be over 15 credits in a regular semester and must not be for over 7 credits in a summer semester. Additionally, registration in the first semester must not be less than 9 credits.

In case that students require to register differently from the regulations, students must receive consent from their main thesis advisor, or main independent study advisor; together with consent from their head of department, or from the graduate program committee chairperson; and the Dean of The Graduate School.

10.2 Any late registration must be completed within 2 weeks counting from the beginning of the regular semester. For the summer semester, the period for any later registrations must comply with the university regulations. To register after the registration periods, students are required to receive consent from their main thesis advisor, or main independent study advisor; together with consent from their head of department, or from the graduate program committee chairperson; and the Dean of The Graduate School.

10.3 Failure by students to register within 2 weeks counting from the beginning of the regular semester will result in the termination of the students' status as specified in 32 (8).

10.4 Students must check their student status every time prior to registration. If students are found to have already registered or paid their tuition fee without the registration right, that registration will be void, and students will not be refunded the paid tuition fee in all circumstances.

Item 11 Adding, Dropping, and Withdrawal from Courses

11.1 Requests for adding, dropping, or changing a course or a group must be made within 2 weeks counting from the beginning of a regular semester. Adding, dropping, or changing a course or a group in the summer semester must comply with the university regulations.

11.2 The withdrawal from some courses after a period of 60 days counting from the beginning of a regular semester, or after the timeframe specified in academic calendars of each semester, must receive consent from the student's main thesis advisor, or main independent study advisor. The withdrawal must be completed at least 7 days before the final examination of that semester as

specified in the academic calendar.

Item 12 Registration for Maintenance of Student Status

12.1 Students who complete course work specified in the course structure and complete all conditional courses required for admission, but do not graduate, are required to register to maintain their student status for each particular semester as follows:

(1) Students who do not take the final oral examination are subject to paying tuition fees and faculty fee.

(2) Students who pass the final oral examination are subject to paying tuition fees.

12.2 Students, who do not complete course work specified in the course structure and do not complete all conditional courses required for admission, and request a leave of absence, are subject to paying tuition fees and faculty fee in the semester of the leave of absence, together with having to register to maintain their student status.

12.3 Students who wish to graduate in a summer semester are subject to paying tuition fees for the summer semester.

12.4 Students who wish to register to maintain their student status are subject to paying maintaining student status fee and must register "Maintaining Student Status" within two weeks counting from the first day of semester. Otherwise, their student status is to be terminated as specified in item 32 (8).

Item 13 Cross-University Registration

13.1 Students can petition to register for a course at other universities/institutes when they receive approval from their main thesis advisor or main independent study advisor; together with approval from their head of department, or from the graduate program committee chairperson; and the Dean of The Graduate School with the following conditions.

(1) A course, which is required by a curriculum, is not available in that semester and academic year.

(2) A course that is beneficial to their studies or thesis or independent study conduction.

13.2 A grade obtained from a cross-university course is not calculated as a grade point average.

13.3 Students are subject to be responsible for the registration fee from cross-university registration at the rate determined by that university/institute.

Deadlines, methods, fee payments, and registrations depend upon details specified by The Graduate School in each semester.

Item 14 Tuition Fees

14.1 The tuition fee rates are applicable as announced in the Kasetsart University Announcement by the approval of the Board of University meeting. Any such rates are subject to change without prior notice.

14.2 Students are required to pay tuition fees according to methods, processes, and dates determined by the university. Delay of tuition fee payment is subject to the authority of the President and cannot be delayed longer than 1 semester.

14.3 The waiving of all kinds of tutor fees is subject to the authority of the President by means of university announcement for each kind of fee waived.

14.4 The tuition fees are not refundable in all circumstances, unless the Dean of The Graduate School, with the approval from the Board of The Graduate School, presents to the President to refund tuition fees upon case by case basis.

Chapter 3 Graduate Lecturers

Item 15 Graduate lecturers can be classified as follows:

15.1 The term “Permanent Lecturer” denotes people who have academic positions as lecturer, Assistant Professor, Associate Professor, or Professor in the University. The duties of such individuals are in line with higher education missions, working fulltime.

15.2 The term “Program Lecturer” denotes any Permanent Lecturer who has exact or related qualifications to the program. The duties of such individuals consist of teaching and conducting research in the teaching program. Additionally, lecturers can be “Program Lecturers” in other programs at the same time, lest those lecturers have exact or related qualifications to the other programs.

15.3 The term “Program Coordinator” denotes a Program Lecturer who is appointed to administration and development of the program, including teaching, planning, quality control, program development, and program evaluation. A lecturer assigned as a Program Coordinator must be in that program throughout the program period. Lecturers cannot be a Program Coordinator in more than one program at the same time, lest a Program Coordinator in an interdisciplinary program can be a Program Coordinator in another program. The Program Coordinates of one program can not be in another program more than 2 persons. The Senior Expert cannot be appointed as Program Coordinator.

15.4 The term “Lecturer” denotes a Permanent Lecturer or a Special Lecturer appointed to teach in a particular subject, or diverse topics related to a single subject of study.

15.5 The term “Advisor” denotes Permanent or Special Lecturers appointed to be accountable for the erudition of the conduct of the thesis, or independent study of each student, for example: approval of thesis proposal; provision of suggestions and control; research progress evaluation; and thesis or independent study examinations.

15.6 The term “External Expert” denotes any individual who is not employed as a Permanent Lecturer of Kasetsart University.

15.7 The term “Senior Expert” denotes any individual appointed by Kasetsart University as a Program Lecturer with an explicit function for a particular program during a specified period.

15.8 The term “Special Lecturer” denotes any lecturers who are not a Permanent Lecturer.

15.9 The term “Graduate Special Lecturer” denotes a Special Lecturer or expert appointed by the Dean of The Graduate School, responsible for the erudition of the conduct of the thesis, or independent study of each student.

Item 16 Required number of lecturers and their qualifications

16.1 Graduate Diploma

16.1.1 Program Lecturers must hold at least a master's degree or equivalent and have academic work which is not work written for graduation. In the last 5 years, at least 3 pieces of work must have been disseminated according to the rule for academic position classification. In addition, at least one of the publications must be published in a national or international journal, or in proceedings from an academic conference.

Regarding Graduate diplomas for profession, the qualifications of Program Lecturers

must conform to standards of the particular profession or career.

16.1.2 At least 5 of Program Coordinators must hold a doctoral degree or equivalent, or hold at least a master's degree or equivalent with academic title of not less than Associate Professor and have academic work which is not work written for graduation. In the last 5 years, 3 pieces of work must have been disseminated according to the rule for academic position classification. In addition, at least one of the publications must be published in a national or international journal, or in proceedings from an academic conference.

In case that the number of Program Coordinators does not match with the required number as specified in 16.1.2, or have the number of students less than 10, the University must present the current number and qualifications of Program Coordinators to the Higher Education Commission on a case by case basis.

16.1.3 Lecturers must be Permanent Lecturers or special lecturers holding at least a master's degree or equivalent in the field of study or a related field with teaching skills and experience in the conduct of research which is not part of studies conducted in order to complete their degree. In the last 5 years, 3 pieces of work must have been disseminated according to the rule for academic position classification.

The master's degree qualification of a Special Lecturer can be exempt, if a Special Lecturer has a minimum of a bachelor's degree or equivalent, together with at least 6 years of work experience in teaching. Special Lecturers must have teaching hours totaling not more than 50% of a particular course, and must be under the supervision of a permanent lecturer in that course.

For graduate diplomas for profession, the qualifications of lecturers must conform to standards of the particular profession or career.

16.2 Master's Degree

16.2.1 Program Lecturers must hold at least a master's degree or equivalent and have academic work which is not work written for graduation. In the last 5 years, 3 pieces of work must have been disseminated according to the rule for academic position classification. In addition, at least one of the publications must be published in a national or international journal. Program Lecturers teaching in Plan A: A2 and Plan B can use proceedings from an academic conference.

16.2.2 The minimum number of Program Coordinator is to be three (3). Program Coordinators must hold a doctoral degree or equivalent, or hold at least a master's degree or equivalent with academic title of not less than Associate Professor and have academic work which is not work written for graduation. In the last 5 years, at least 3 pieces of work must have been disseminated according to the rule for academic position classification. In addition, at least one of the publications must be published in a national or international journal. Program Coordinators teaching in Plan A: A2 and Plan B can use proceedings from an academic conference.

In case that the number of Program Coordinators does not match with the required number as specified in 16.1.2, or have the number of students less than 10, the University must present the current number and qualifications of Program Coordinators to the Higher Education Commission on a case by case basis.

16.2.3 Thesis advisors and independent study advisors can be divided into two groups:

(1) Thesis advisors and independent study advisors must be a Program Lecturer holding a doctoral degree or equivalent, or holding at least a master's degree or equivalent with academic title of not less than Associate Professor and have academic work which is not work written for graduation. In the last 5 years, at least 3 pieces of work must have been disseminated according to the rule for academic position classification. In addition, at least one of the publications must be published in a national or international journal. Thesis advisors and independent study advisors in Plan A: A2 and Plan B can use proceedings from an academic conference.

(2) Thesis co-advisors must be a Permanent Lecturer holding the same educational qualifications and academic work as those of a Thesis advisor.

For a Thesis co-advisor who is an External Expert or a graduate Special Lecturer, he/she must hold a doctoral degree or equivalent, and have at least 10 academic works

published in acceptable journals listed in a national database, or at least 5 academic works published in acceptable journals listed in an international database, which exactly match with, or relates to the thesis or independent study.

If External Experts do not have adequate academic qualifications or the number of academic works that match with the requirement, External Experts must have expertise or high experience and must be acceptable in the field, or in the related field of the thesis or independent study conducted. The approval of the external expert's qualifications is upon the decision of the University Council and the University must inform the Higher Education Commission of the approval result.

16.2.4 Examiner

16.2.4.1 Thesis examiner committee must consist of Program Lecturer and External Expert totally not less than 3 people. An examination chairperson must not be thesis advisor or thesis co-advisor. The qualifications of thesis examiners are as follows:

(1) Program Lecturers must hold a doctoral degree or equivalent, or hold at least a master's degree or equivalent with academic title of not less than Associate Professor and have academic work which is not work written for graduation. In the last 5 years, at least 3 pieces of work must have been disseminated according to the rule for academic position classification. In addition, at least one of the publications must be published in a national or international journal. Program Lecturers working as thesis examiners in Plan A: A2 and Plan B can use proceedings from an academic conference.

(2) External Experts must hold a doctoral degree or equivalent and have at least 10 pieces of academic works published in acceptable journals listed in a national database, or at least 5 academic works published in acceptable journals listed in an international database, which exactly match with, or relates to the thesis or independent study.

If External Experts do not have adequate academic qualifications or the number of academic works that match with the requirement, External Experts must have expertise or high experience and must be acceptable in the field, or in the related field of thesis or independent study conducted. The approval on an External Expert's qualifications is upon the decision of the University Council and the University must inform the Higher Education Commission of the approval result.

16.2.4.2 Independent study examiners must have the same qualifications and the number of academic work requirements as those of thesis examiners.

16.2.5 Lecturers must be Permanent Lecturers or special lecturers holding at least a master's degree or equivalent in the field of study or a related field with teaching skills and experience in the conduct of research which is not part of studies conducted in order to complete their degree. In the last 5 years, at least one piece of work must have been disseminated according to the rule for academic position classification.

Special Lecturers must have teaching hours totaling not more than 50% of a particular course, and must be under the supervision of a permanent lecturer in that course.

16.3 Higher Graduate Diploma

16.3.1 Program Lecturers must hold a doctoral degree or equivalent, or hold at least a master's degree or equivalent with academic title of not less than Associate Professor and have academic work which is not work written for graduation. In the last 5 years, 3 pieces of work must have been disseminated according to the rule for academic position classification. In addition, at least one of the publications must be published in a national or international journal, or in proceedings from an academic conference.

Regarding higher graduate diplomas for profession, the qualifications of Program Lecturers must conform to standards of the particular profession or career.

16.3.2 The minimum number of Program Coordinator is to be five (5). Program Coordinators must hold a doctoral degree or equivalent, or hold at least a master's degree or equivalent with academic title of not less than Professor and have academic work which is not work

written for graduation. In the last 5 years, 3 pieces of work must have been disseminated according to the rule for academic position classification. In addition, at least one of the publications must be published in a national or international journal, or in proceedings from an academic conference.

In case that the number of Program Coordinators does not match with the required number as specified in 16.3.2, or have the number of students less than 10, the University must present the current number and qualifications of Program Coordinators to the Higher Education Commission on a case by case basis.

16.3.3 Lecturers must be Permanent Lecturers or Special Lecturers holding a doctoral degree or equivalent, or holding at least a master's degree or equivalent with academic title of not less than Associate Professor in the field of study or a related field with teaching skills, and experience in the conduct of research which is not part of studies conducted in order to complete their degree. In the last 5 years, at least one piece of work must have been disseminated according to the rule for academic position classification.

The doctoral degree qualification of a Special Lecturer can be exempt, if a Special Lecturer has at least a master's degree or equivalent together with at least 5 years of teaching experience. Special Lecturers must have teaching hours totaling not more than 50% of a particular course, and must be under the supervision of a Permanent Lecturer in that course.

Regarding higher graduate diplomas for profession, the qualifications of Special Lecturers must conform to standards of the particular profession or career.

16.4 Doctoral Degree

16.4.1 Program Lecturers must hold a doctoral degree or equivalent, or hold at least a master's degree or equivalent with academic title of not less than Associate Professor. Their academic works must not be a part of studies conducted in order to complete their degree. In the last 5 years, at least 3 pieces of work must have been disseminated according to the rule for academic position classification. In addition, at least one of the publications must be published in national or international journal.

16.4.2 The minimum number of Program Coordinator is to be three (3). Program Coordinators must hold a doctoral degree or equivalent, or hold at least a master's degree or equivalent with academic title of not less than Professor. Their academic works must not be a part of studies conducted in order to complete their degree. In the last 5 years, 3 pieces of work must have been disseminated according to the rule for academic position classification. In addition, at least one of the publications must be published in national or international journal.

In case that the number of Program Coordinator does not match with the required number as specified in 16.4.2, or have the number of students less than 10, the University must present the current number and qualifications of Program Coordinators to the Higher Education Commission on a case by case basis.

16.4.3 Thesis advisor can be divided into two groups:

(1) Thesis advisor must be a Program Lecturer holding a doctoral degree or equivalent, or holding at least a master's degree or equivalent with academic title of not less than Associate Professor. His/her academic works must not be part of studies conducted in order to complete his/her degree. In the last 5 years, at least 3 pieces of work must have been disseminated according to the rule for academic position classification. In addition, at least one of the publications must be published in national or international journal.

(2) Thesis co-advisor (if any) must have following qualifications:

Thesis co-advisor appointed from a Permanent Lecturer must have degree and research work qualifications the same as a thesis advisor.

Thesis co-advisor appointed from an External Expert or a Special Lecturer must hold a doctoral degree or equivalent and have 5 academic works which was published in international journals presented in acceptable databases. In addition, the academic work must be

related to a student's thesis title.

For thesis co-advisor appointed from an External Expert who do not have adequate degree and publication qualifications that match with the requirement, that External Expert must be the person who has high expertise and experience that must be acceptable in the field or the related field of thesis conducted. The approval on a thesis co-advisor appointed from an External Expert is upon the decision of the University Council and then the University Council informs the approval result to the Higher Education Commission.

16.4.4 Thesis examiner committee must consist of Program Lecturers and External Expert consisting of totally not less than 5 people.

The chairperson of a thesis examiner committee must be an External Expert. The qualifications of thesis examiners are as follow:

(1) In case of Program Lecturers, they must hold a doctoral degree or equivalent, or hold at least a master's degree or equivalent with academic title of not less than Associate Professor and have academic work which is not work written for graduation. In the last 5 years, at least 3 pieces of work must have been disseminated according to the rule for academic position classification. In addition, at least one of the publications must be published in national or international journal.

(2) In case of External Experts, they must hold a doctoral degree or equivalent and have at least 5 academic work published in acceptable journals listed in an international database which exactly match with, or relates to thesis or independent study.

If an External Expert does not have adequate degree and publication qualifications that match with the requirement, that External Expert must be a person who has high expertise and experience that must be acceptable in the field or the related field of thesis conducted. The approval on a thesis co-advisor appointed from an External Expert is upon the decision of the University Council and then the University informs the approval result to the Higher Education Commission.

16.4.5 Lecturers must be Permanent Lecturers or Special Lecturers holding a doctoral degree or equivalent or holding at least a master's degree or equivalent with academic title of not less than Associate Professor in the field or a related field of study. They must have teaching experience and have the academic works that are not part of studies conducted in order to complete their degree. In the last 5 years, at least one piece of work must have been disseminated according to the rule for academic position classification.

In case of teaching in the subject outside in the curriculum, people holding a master's degree or equivalent with academic title of less than Associate Professor can be assigned as lecturers.

Special Lecturers must have teaching hours for not more than 50% of a particular course under the supervision of a Permanent Lecturer in that course.

Item 17 Student's Advisory Committee

Students are required to appoint their advisory committee with approval from the committee members; head of department, or graduate program committee chairperson; and then receive approval from the Dean of The Graduate School. The advisory committee appointment must be completed by the end of the fourth semester counting from the beginning of the student's study.

If the student does not yet have an advisory committee, the head of department, or the graduate program committee chairperson, or lecturers in the department/program whose names are presented in the graduate lecturer list and who have received approval from the graduate program committee chairperson can work as a thesis advisor.

Item 18 Responsibilities of Thesis and Independent Study Advisors

18.1 One Program Lecturer can work as a main thesis advisor of master's and doctoral degree students from the following criteria:

If Program Lecturers have a doctoral degree or equivalent and have academic work as specified in the criteria, that Program Lecturer can be a thesis advisor for master's and doctoral degree students, but totaling not more than 5 students in a semester.

If Program Lecturers have a doctoral degree or equivalent and have academic title of not less than Assistant Professor, or have a master's degree or equivalent with academic title of not less than Associate Professor and have academic work as specified in the criteria of thesis and independent study advisors, that program lecturer can be a thesis advisor for master's and doctoral degree students but totaling not more than 10 students in a semester. If program lecturers have a doctoral degree or equivalent and have academic title of Professor, wish to take care of more than the specified number of students, that program lecturer is required to submit a request to the University Council for approval. In case that program lecturers wish to take care of more than 15 students in a semester, Program Lecturers are required to request for permission from the Higher Education Commission.

18.2 One Program Lecturer can work as an independent study advisor of not more than 15 master's degree students in a semester.

In case that Program Lecturers work as both thesis and independent advisors, the proportion of student must be calculated, that is, 1 student conducting thesis is equal to 3 students conducting independent study. However, the total number of students must not be over 15 students in a semester.

18.3 Program Coordinators must be responsible for thesis advisors, or thesis examiners, or lecturers in that particular program.

Chapter 4 Academic System

Item 19 Academic System

19.1 One Academic year can be divided into 2 regular semesters: the first semester and the second semester. Additionally, a summer semester may take place after the second semester. One regular semester usually has a minimum duration of 15 weeks. The summer semester duration is approximately 6 weeks. The number of class periods and credits in the summer semester are proportionally equal to those of the regular semesters.

19.2 Credit calculation

One credit equals 1 weekly hour of lectures and/or a discussion class, or 2 to 3 hours weekly of laboratory class per semester.

19.2.1 Study course: minimum of 15 hours in lectures and/or discussion class per regular semester is equal to 1 credit in the bi-semester system.

19.2.2 Practice course: minimum of 30 hours of practice and/or in laboratory per regular semester is equal to 1 credit in the bi-semester system.

19.2.3 Internship or field practice: minimum of 45 hours per regular semester is equal to 1 credit in the bi-semester system.

19.2.4 Other assigned projects or activities: minimum of 45 hours per regular semester is equal to 1 credit in the bi-semester system.

19.2.5 Independent study: minimum of 45 hours per regular semester is equal to 1 credit in the bi-semester system.

19.2.6 Thesis: minimum of 45 hours per regular semester is equal to 1 credit in the bi-semester system.

19.3 Students must have attendance time of no less than 80% of the total course time in order

to sit for final examination, except students who receive approval from the owner of the class.

19.4 Students absent, unless exempt, in excess of 20 percent of classes of a particular subject, as counted from the beginning of a semester, are not eligible to partake in the final examination, and are consequently deemed to have failed such a subject.

Item 20 Program Structure

20.1 The graduate diploma program structure and the higher graduate diploma program structure consist of a minimum of 24 accumulated credits.

20.2 The master's degree structure consists of a minimum of 36 accumulated credits. The Master's Degree structure is classified into 2 plans:

Plan A is a research oriented program which is characterized by two subcategories:

- Plan A1 consists of a minimum of 36 credits for the thesis. The departments or the programs may require additional audited class participation or involvement in further academic activities which are subject to attainment of achievements as determined by The Graduate School.

- Plan A2 consists of a minimum of 12 credits for the thesis and an additional minimum of 12 credits for course work.

Plan B is a course work oriented program. Students are required to conduct independent studies for a minimum of 3 credits but not in excess of 6 credits to substitute for a thesis.

20.3 Doctoral degrees are classified into 2 plans: research for academic staff development, and research for advanced professional development as follows:

Plan 1 is a research oriented program with the objective of an innovative thesis. Departments may require additional audited class participation or involvement in further non-credit academic activities, but they are subject to attainment of the achievement as determined by The Graduate School. This plan is characterized by two formats as follows:

Plan 1.1 is designed for students with a master's degree. This plan consists of a curriculum with a minimum of 48 credits for the thesis.

Plan 1.2 is designed for students with a bachelor's degree. This plan consists of a curriculum with a minimum of 72 credits for the thesis.

The theses conducted in both Plan 1.1 and Plan 1.2 need to attain equivalent levels of standard and quality.

Plan 2 is a research oriented program with the objective of a high quality thesis as well as academic advancement and the development of occupational skills, and may require additional study participation. This plan is characterized by two formats as follows:

Plan 2.1 is designed for students with a master's degree. This plan consists of a minimum of 36 credits for the thesis, and minimum 12 credits for the course work.

Plan 2.2 is designed for students with a bachelor's degree. This plan consists of a minimum of 48 credits for the thesis, and minimum 24 credits for the course work.

The theses conducted in both Plan 2.1 and Plan 2.2 need to attain equivalent levels of standard and quality.

20.4 Any programs that have different structures from item no. 20.1, 20.2, and 20.3 are required to ask for approval from The Graduate School, and submit a request to the University together with the Office of the Higher Education Commission upon a case by case basis.

Item 21 Study Periods

21.1 The maximum permissible period for the completion of the graduate diploma program and the higher graduate diploma program cannot exceed 3 academic years.

21.2 The maximum permissible period for the completion of a master's degree does not exceed 5 academic years.

21.3 Doctoral degree:

(1) The maximum permissible period for the completion of a doctoral degree does not exceed 8 academic years for candidates with a bachelor's degree.

(2) The maximum permissible period for the completion of a doctoral degree does not exceed 6 academic years for candidates with a master's degree.

Students are to register for doctoral degrees for duration of not less than 4 regular semesters, and students are to study for not less than 3 regular semesters at the University.

If students fail to comply with the permissible period, their student status is terminated as specified in item 32 (9).

21.4 Students with a requirement to change their major field of study are subject to adherence to the new curriculum within the timeframe as specified in items 21.1, 21.2 and 21.3. The study period consists of the preceding study period, and the new study period.

Item 22 Assessment levels

22.1 Assessment levels are as follows:

<u>Grade</u>	<u>Denotation</u>	<u>Point</u>
A	Excellent	4.0
B+	Very Good	3.5
B	Good	3.0
C+	Fairly Good	2.5
C	Fair	2.0
D+	Poor	1.5
D	Very Poor	1.0
F	Fail	0
I	Incomplete	-
S	Satisfactory	-
U	Unsatisfactory	-
P	Passed	-
N	Grade Not Reported	-

The I grade level is used only when students do not complete partial work or assignments, but they have satisfied class assessment result throughout semester.

The S and U grade levels are used in audit subjects as well as in independent study, and in thesis that students register as credit subjects.

The P grade level is used in subjects for which grades are not included in Grade Point Average calculations, non-credit apprentice classes, or subjects transferred from cross-university registrations.

The N grade level is used when class assessments are not reported.

22.2 The change of I and N grades must be completed within 30 days after the last day of grade submission in that semester. A late change of grade must receive consent from the class owner, together with consent from the dean of the owner of the class. The late change must not occur later than the end of the subsequent semester, otherwise the student's grade is to be changed to F grade or U grade.

22.3 The grade can be corrected for necessary reason. The correction must done together with pertinent documents, and must receive consent from owner of the class, consent from the faculty board of the owner of the class, as well as approval from the vice president in charge of academic affairs.

22.4 Pass-fail Grades

22.4.1 Graduate diploma program students, higher graduate diploma program students, and master's degree students with an F grade for any undergraduate subjects, or a grade of less than C

for any graduate subjects, are counted as below the required standard and must re-enroll in the course.

22.4.2 Doctoral degree students with a grade in any graduate credit subjects of less than C are counted as below the required standard and must re-enroll in the course.

22.5 Grade Point Average (GPA) Calculation

22.5.1 The assessments of all registered courses -- both pass and fail grades -- are subject to inclusion in a grade point average (GPA). Undergraduate subjects are to be calculated separately.

The grades obtained from subjects or groups of subjects transferred from other campuses of Kasetsart University are to be included in the grade point average (GPA).

The grades obtained from subjects or groups of subjects transferred from other universities are not to be included in the grade point average (GPA).

22.5.2 Unsuccessful students of an undergraduate subject wishing to re-enroll in the course, but with a GPA still less than 2.50 points, are permitted to either register for the same course, or register for another undergraduate subject so as to elevate their GPAs, with the consent of their advisor, head of department, or the graduate program committee chairperson, and must receive approval from the Dean of The Graduate School.

22.5.3 Graduate subject with B grades and above cannot be re-enrolled for the purpose of the elevation of students' GPA.

22.5.4 Students enrolled in graduate diploma programs, higher graduate diploma programs, master's degree programs, or doctoral degree programs are to acquire a GPA of not less than 3.00 points from 4.00 points or equivalent in order to qualify for a successful graduation.

A GPA for undergraduate subjects as requested for fundamental graduate studies is to be not less than 2.50 points.

22.5.5 The University will suspend students' transcript and degree certificate, if students still have debt obligations regarding the University, even if the University has already announced students' graduation.

Item 23 English Languages Examinations

All master's and doctoral degree students are required to pass the English language examinations set forth by The Graduate School in at least one of the following choices:

23.1 Students sit for an English examination as required by The Graduate School and receive a pass grade.

23.2 The Graduate School permits a transfer of both written and oral examinations for master's and doctoral degree students from KU-EPT, TOEFL, IELTS, or other examinations as required by The Graduate School, together with consent from the Academic Affairs Board.

23.3 Students who cannot pass English examinations as outlined in 23.1 or 23.2 may enroll in an English class as required by The Graduate School and need to pass the pertinent examinations, so as to comply with the pertinent requirements of The Graduate School.

23.4 English examination for doctoral degree students:

Doctoral degree students are required to pass an English language examination so as to complete the doctoral program as follows:

(1) The written examination: Students are able to transfer KU-EPT result as required by The Graduate School or enroll in an English class as required by The Graduate School and receive a pass grade.

(2) The oral examination: This examination is held individually. Students are required to pass the written assessment prior to being eligible for the oral assessment. Applicants for oral English examinations are required to receive consent of their thesis advisor, in addition to approval from the head of department or the graduate program committee chairperson. The examination committee consists of two English experts and one representative appointed by The Graduate School from the student's thesis advisory committee.

23.5 The exemption of English examination is upon the discretion of the Academic Affairs Board.

Item 24 Qualifying Examination for Master's and Doctoral Degree

24.1 Qualifications

(1) Master's Degree

Students in plan A (A1) are required to take the qualifying examination upon completion of 1 semester of the program registration, and the examination must be complete not less than 120 days prior to the final oral examination. The qualifying examination format may be written, oral, or both.

(2) Doctoral Degree

Students in Plan 1.1 and plan 1.2 are required to sit for the qualifying examination upon completion of 1 semester of the program registration, and the examination must be completed not less than 120 days prior to the final oral examination. The examination format may be written, oral, or both.

Students in Plans 2.1 and 2.2 are required to sit for the qualifying examination upon completion of not less than 2/3 of the graduate subjects specified in the course structure (exclusive of thesis credits). The examination is conducted in both written and oral.

24.2 Examination Methods

24.2.1 Written Examination

(1) Master's Degree

Students in Plan A (A1) are required to select the examination relevant to the student's thesis which is conducted with the consent of the main thesis advisor, the head of department; or the graduate program committee chairperson; together with approval from the Dean of The Graduate School. The examination committee of the student's selected field is appointed by the head of department or graduate program committee chairperson of the particular field, and the thesis advisor is to assume the responsibilities of a coordinator.

(2) Doctoral Degree

Students in Plan 1.1 and plan 1.2 are required to select the examination relevant to the student's thesis which is conducted with the consent of the main thesis advisor, the head of department; or the graduate program committee chairperson; together with approval from the Dean of The Graduate School. The examination committee of the student's selected field is appointed by the head of department or graduate program committee chairperson of the particular field, and the thesis advisor is to assume the responsibilities of a coordinator.

Students in Plans 2.1 and 2.2 are required to sit for the examination held by an examination committee appointed by the head of department, or the graduate program committee chairperson of a student's major field; as well as lecturers in the relevant field of study as the examination committee members, together with approval from the Dean of The Graduate School.

24.2.2 Oral Examination

(1) Master's Degree

Students in Plan A (A1) are required to select the examination relevant to the student's thesis which is conducted with the consent of the main thesis advisor, the head of department; or the graduate program committee chairperson; together with approval from the Dean of The Graduate School. The thesis advisor is to assume the responsibilities of the examination chairperson. If members of the thesis advisory committee consist of less than 3 persons, the student's department or program is to propose an additional member to complete the 3 required committee

members.

(2) Doctoral Degree

Students in plans 1.1 and 1.2 are required to select the examination relevant to the student's thesis which is conducted with consent from a main thesis advisor; the head of department, or the graduate program committee chairperson; together with approval from the Dean of The Graduate School. The student's main thesis advisor is to assume the responsibilities of an examination chairperson. If members of the thesis advisory committee consist of less than 3 persons, the student's department or program is to propose an additional member to complete the 3 required committee members.

Students in plans 2.1 and 2.2: The Graduate School will appoint the examination committee of at least 3 persons consisting of a main thesis advisor, thesis co-advisor (if any), and 1 representative of The Graduate School. The student's main thesis advisor is to assume the responsibilities of the examination chairperson. For students who do not have a thesis co-advisor, the students' program or department can admit 1 permanent lecturer as an additional committee member.

24.3 Students unable to attain satisfactory examination results are allowed to sit for a further examination within 90 days of the date of the first examination. Failure of attainment of satisfactory results in a second examination will result in the termination of student status as specified in item 32(6).

24.4 Attainment of satisfactory examination results is based upon the unanimous decision of all examination committee members.

Item 25 Comprehensive Examination for Doctoral Degree

25.1 Qualifications

25.1.1 Students in plan A (A2) may sit for a comprehensive examination upon completion of at least 3/4 of the graduate subjects specified in the course structure (exclusive of the thesis credit). The comprehensive examination is held at the discretion of programs or departments.

25.1.2 Students in plan B are required to sit for the comprehensive examination upon completion of at least 3/4 of the graduate subjects specified in the course structure (exclusive of the independent study credit).

The comprehensive examination format may be written, oral, or both.

25.2 Examination Methods

25.2.1 Written Examination

Students in Plan A (A2) and Plan B are required to sit for the comprehensive examination operated by the committee appointed by the head of department, or the graduate program committee chairperson in the student's major field; together with lecturers from the relevant field of study, who work as committee members, with the approval of the Dean of The Graduate School.

25.2.2. Oral Examination

Students in plan A (A2) and Plan B are required to sit for the comprehensive examination. The Graduate School is to appoint a minimum of 3 committee members including a main independent study advisor, independent study co-advisor (if any), and 1 representative of The Graduate School. The main independent study advisor is to assume the responsibilities of the chairperson of the examination. For students who do not have an independent study co-advisor, the students' program or department can admit 1 permanent lecturer as an additional committee member.

25.3 Students unable to attain satisfactory examination results are allowed to sit for a further examination within 60 days of the date of the first examination. Failure of attainment of satisfactory results in a second examination results in the termination of student status as specified in item 32(6).

25.4 Attainment of satisfactory examination results is based upon the unanimous decision of all examination committee members.

Item 26 Thesis

26.1 Students are required to submit their thesis proposal with the consent of the thesis advisory committee; and the head of department, or the graduate program committee chairperson in the students' major fields of study; in order to ask for an approval from The Graduate School as follows:

26.1.1 Master's degree students: before the end of the 4th regular semester counting from the commencement of studies.

26.1.2 Doctoral degree students: before the end of the 6th regular semester counting from the commencement of studies.

Failure to do so results in the termination of student status as specified in item 32(7).

26.2 Presentation of thesis proposal approval

26.2.1 Master's Degree students are to establish with the appropriate thesis advisor the pertinent details of their thesis proposal. Once consent is attained from the student's advisory committee as well as the head of department, or the graduate program committee chairperson of the students' major fields of study, students may submit 1 proposal to the Dean of The Graduate School. Students' project proposal must be approved at least 90 days prior to taking the final oral examination.

26.2.2 Doctoral Degree students are to establish with the appropriate thesis advisor the pertinent details of their thesis proposal. Once consent is attained from the student's advisory committee as well as the head of department, or the graduate program committee chairperson of the students' major fields of study, students may submit 1 proposal to the Dean of The Graduate School. Student's project proposal must be approved at least 270 days prior to taking the final oral examination.

26.3 Any changes related to the approved thesis proposal can be made by submission of a request of alteration with consent from the student's advisory committee; and the head of department, or the graduate program committee chairperson; to the Dean of The Graduate School. A period of 90 days or 270 days respectively prior to the final oral examination as outlined in item 26.2 commences as from the approval date of thesis proposal.

26.4 The style of the thesis is to abide by the formats and patterns rendered in the current thesis manual of The Graduate School, Kasetsart University.

26.5 Student's thesis must be checked for plagiarism as required by The Graduate School.

Item 27 Final Oral Examination of Thesis Oriented Program

27.1 The Graduate School appoints the final oral examination committee, which is composed of an examination chairperson, an external expert, a thesis or independent study advisor, and a thesis or independent study co-advisor (if any). The minimum academic requirements of committee members are specified in item 16.2.4 for master's degree programs and item 16.4.4 for doctoral degree programs.

27.2 Students are to submit the thesis or independent study to the final oral examination committee at least 7 days prior to the examination.

27.3 The thesis or independent study used in the final oral examination needs to abide by the format suggested by The Graduate School.

27.4 A final oral examination must be held openly and interested people can attend the examination.

27.5 Successful final oral examination is based upon the unanimous consent of the examination committee.

27.6 When students successfully pass the final oral examination, students are required to completely correct and edit their thesis or independent study complying with the suggestions given by the examination committee. Additionally, students are required to submit their thesis and independent study to The Graduate School pertaining to the processes and timeframes announced by The Graduate School at that time. Failure to submit a complete version of a thesis or independent study together with relevant documents within 120 days counted from the final oral examination date, will render the pertinent final oral examination results void.

Item 28 Change of Student's Major Field

28.1 Only in a reasonable case, a change in a major field of study is subject to the consent of the thesis advisor; the heads of departments, or the graduate program committee chairperson of both prior and new fields of study; as well as the approval of the Dean of The Graduate School.

28.2 Regular Students who request a change in a major field of study need to have completed at least 1 semester in their current major field of study. Additionally, the students' Grade Point Average (GPA) is to be not less than 3.00, by means of calculation of all registered subjects from the commencement of the student status. In case of master's degree students in Plan A (A1) or doctoral degree students in Plan 1, students must obtain S grades in all registered subjects. The counting of study period commences from the time of validation of the student's status at Kasetsart University.

Item 29 Transfer of Subjects and Credits

29.1 Any transfer of credits is subject to approval from the thesis advisor; the head of department, or the graduate program committee chairperson; and the Dean of The Graduate School. The criteria for credit transfers are as follows:

(1) Subjects or groups thereof are required to have been taught on a graduate level or equivalent as approved by the Office of the Higher Education Commission, or other governmental legal authorities.

(2) The contents of subjects or groups thereof are to be relevant to at least 3/4 of the transferred subjects or groups thereof; moreover, the subjects or groups thereof to be transferred must have been studied for not more than 5 academic years.

(3) The examination results of subjects or groups thereof are to be not less than grade B or 3.00 points, or equivalent to an S grade.

(4) A transfer of credits of a thesis or independent study cannot be accepted, except for students registered in other universities both in Thailand and in foreign countries under credit transfer collaboration programs.

(5) Transfer of credits in excess of 1/3 of the total number of credits applicable to the program requested is not acceptable.

If students who graduated from a diploma program would like to pursue their study in a master's degree program in the same or relevant field of the graduated diploma program, credits cannot be transferred in excess of 40 percent of the total credits of pursuing program.

(6) Students need to pursue a minimum of 1 academic year at Kasetsart University and to have appropriately registered a minimum of 12 credits for either course work or thesis as described in the pertinent curriculum descriptions for master's degrees. For doctoral degree students, the number of transferred thesis credits has to correspond with the curriculum. This regulation is not applicable to students registered in both Thailand and international institutes or universities under credit transfer collaboration programs.

29.2 Credit Transfer under cooperative credit transfer program.

29.2.1 Students registered at other domestic or overseas universities which are administered under the credit transfer program are eligible to transfer a maximum of 50 percent of the total number of credits, or an amount in accordance with current "Guideline on Academic Cooperation between Thai and Overseas Higher Education Institutions" announced by the Ministry of Education.

29.2.2 Transfer of credits earned at other domestic or overseas universities which are administered under the credit transfer program is not acceptable for subjects registered for fundamental studies.

Students registered at other universities which participate in the credit transfer program are regarded as full-time students with current student status of Kasetsart University. Students are required to register to maintain their student status, or register for coursework and settle of tutorial fees.

Item 30 Graduation

30.1 To graduate in diploma and higher graduate diploma programs, students are required to complete the number of credits as specified in the curriculum, and obtain a minimum Grade Point Average (GPA) of 3.00 out of 4.00 or equivalent.

30.2 Master's degree students

30.2.1 Plan A (A1)

(1) Students are required to submit their thesis and successfully pass a final oral examination conducted by a committee appointed by The Graduate School. The final oral examination must be held openly and interested people can attend the examination.

(2) Students achieve either publication, or at least approval for publication of thesis, or parts thereof, in acceptable national or international journals as announced by the Office of the Higher Education Commission on "The Criteria of Academic Journal for Publication Consideration".

30.2.2 Plan A (A2)

(1) Students are required to complete all pertinent course work requirements as specified in the curriculum and gain a minimum Grade Point Average (GPA) of 3.00 out of 4.00 or equivalent.

(2) Students are required to submit a thesis and successfully pass a final oral examination conducted by a committee appointed by The Graduate School. The final oral examination must be held openly and interested people can attend the examination.

(3) Students achieve either publication, or at least approval for publication of thesis, or parts thereof, in journals or academic publications; or alternatively, presentation of thesis in an academic conference which issues full version proceedings in the conference.

30.2.3 Plan B

(1) Students are to complete all pertinent coursework requirements as specified in the curricula and gain a minimum Grade Point Average (GPA) of 3.00 out of 4.00 or equivalent and;

(2) Successfully complete oral and/or written comprehensive examinations, and successfully pass a final oral examination of independent study conducted by a committee appointed by The Graduate School. The final oral examination must be held openly and interested people can attend the examination.

(3) Independent study or parts thereof is required to be disseminated in retrieval formats.

30.3 Doctoral degree students

30.3.1 Plan 1

(1) Students are to successfully pass a qualifying examination in order to be eligible to conduct a thesis.

(2) Students are required to submit their thesis and successfully pass a final oral examination conducted by a committee appointed by The Graduate School. The committee must consist of experts both internal and external to the university. The final oral examination must be held openly and interested people can attend the examination.

(3) Students achieve at least 2 publications, or at least approval for publications of thesis, or parts thereof, in acceptable national or international journals as announced by the Office of the Higher Education Commission on "The Criteria of Academic Journal for Publication Consideration".

30.3.2 Plan 2

(1) Students are to complete all pertinent course work requirements as specified in the curricula and need to attain a minimum Grade Point Average (GPA) of 3.00 out of 4.00 or equivalent.

(2) Students are to successfully pass a qualifying examination in order to be eligible to conduct a thesis.

(3) Students are required to submit their thesis and successfully pass a final oral examination conducted by a committee appointed by The Graduate School. The committee must consist of experts both internal and external to the university. The final oral examination must be held openly and interested people can attend the examination.

(3) Students achieve publication or at least approval for publication of thesis, or parts thereof, in acceptable national or international journals as announced by the Office of the Higher Education Commission on "The Criteria of Academic Journal for Publication Consideration".

Chapter 5

Leave of Absence, Student Status Termination, and Student Status Restoration

Item 31 Leave of Absence

31.1 Upon the approval of leave of absence, students are required to obtain consent from the thesis advisor, or independent study advisor; the head of department, or the graduate program committee chairperson; together with approval from the Dean of The Graduate School prior to the beginning date of a final examination as announced by the University in a particular semester.

31.2 Students approved for leave of absence are required to pay tuition fees, maintaining status fees, and register to maintain their student status.

31.3 Students cannot submit a petition for leave of absence in more than 2 consecutive regular semesters.

31.4 The period of leave of absence is counted in student's total study period.

31.5 Leave of absence is not permissible for new students enrolled in the first semester.

Item 32 Student Status Termination

Student status is subject to termination when:

(1) Students pass away.

- (2) Students are approved to graduate from the university council.
- (3) Students lack qualifications or have prohibited qualifications as presented in Item 6, or redundantly enroll as a graduate student in more than 1 field/program.
- (4) Students withhold documentation or present false evidence thereof for the purpose of application for graduate studies.
- (5) Trial students are unable to attain a Grade Point Average (GPA) as specified in item 8.2.
- (6) Students are unable to pass a qualifying examination or comprehensive examination at the second attempt.
- (7) Students are unable to submit their project proposals within the timeframe as specified in items 26.1.1 or 26.1.2.
- (8) Students fail to complete their registration procedure or maintain their student's status within 2 weeks of the date of the commencement of the semester, with the exception of students who receive approval from the dean of their program.
- (9) Students do not graduate within the timeframe specified.
- (10) Students are approved for resignation.
- (11) Students are subject to detention by a ruling of the final judiciary with the exception of crimes of misdemeanor or negligence.
- (12) Students face disciplinary dismissal or expulsion.
- (13) By announcement of The Graduate School, Kasetsart University on "The Termination of Student Status".

Item 33 Student Status Restoration

Students, whose status is terminated due to reasons as specified in items 32(7) or 32(8) can submit a petition for the restoration of graduate student status within the timeframe specified by The Graduate School. The restoration is subject to consent from the thesis advisor or independent study advisor, for non-thesis oriented programs, as well as the consent of the head of department or the graduate program committee chairperson; the Dean of The Graduate School is to consider approval of any such relevant request, and establish the applicable conditions for the continuance of studies.

Chapter 6 ***Student Code of Conduct***

Item 34 Student Code of Conduct

34.1 Students are to always comply with all University Rules and Regulations and strictly adhere to the Student Code of Conduct.

34.2 Students are to abide by the moral and traditional principles upheld by Thai society at all times.

34.3 Students are to protect the University's reputation by refraining from behavior that leads to defamation of self and the University.

34.4 Students are to maintain unity in the community and refrain from engaging in any behavior that is detrimental to this unity.

34.5 Students are to notify the University immediately when any change of personal information or residential information occurs.

34.6 Students are to present their student ID card immediately upon the request of University officer's or other officers.

34.7 Students are to refrain from consuming or selling alcohol, or any addictive substances on the University premises.

34.8 Students are to refrain from carrying weapons or explosives while on the University premises.

34.9 Students are to refrain from engaging in physical violence with fellow students or outsiders on or off the University premises.

34.10 Students are to refrain from any type of gambling activities on the University premises.

34.11 Students are to refrain from publishing, drawing, writing materials or electronic media that may negatively affect other individuals without prior consent from the University.

34.12 Students are to refrain from practicing inappropriate traditions or ceremonies on or off the University premises.

34.13 Students are to refrain from organizing meetings or activities without consent from the University.

34.14 Students are to refrain from vandalizing the University's properties.

34.15 Students are to refrain from bringing into the campus, or possessing, any illegal materials.

34.16 Students are to refrain from hooligan-like behavior.

34.17 Students are to refrain using from counterfeit documents or signatures.

34.18 Students are to refrain from cheating or attempting to cheat in examinations.

34.19 Students are to refrain from cheating in their thesis or independent study. Committing such offenses is an utterly serious breach of discipline.

34.20 Students are to refrain from thesis, independent study or other academic publication plagiarism. Committing such offenses is an utterly serious breach of discipline.

Item 35 Disciplinary Punishment

35.1 There are 10 disciplinary punishments

(1) Verbal or written warning

(2) Work for social services

(3) Written reprimand

(4) Suspension: the student is to be barred from studies for the duration of between 1 semester and 3 academic years.

(5) Withholding grant of degree certificate or issuance of transcripts, or any letters of certification for maximum 3 academic years

(6) Dismissal with the term "Dismissed" scribed in student's transcript

(7) Expulsion with the phrase "Dishonorably Expelled" scribed in student's transcript

(8) For serious wrong discipline committed, if students have already graduated, the degree can be withdrawn by the University Council.

(9) Students who cheat in examinations or attempt to cheat in examinations shall fail and get a grade F or U in that subject. Students cannot withdraw the cheated subjects, and students shall receive following disciplinary punishments by the University:

- A. Suspension as in item 35.1(4) or
- B. Dismissed as in item 35.1(6) or
- C. Expelled as in item 35.1(7)

(10) Academic cheating on thesis or independent study and thesis or independent plagiarism can lead to one of the following:

- A. Dismissed as in item 30.1(7) or
- B. Expelled as in item 30.1(8) or
- C. If students have already graduated, the degree can be withdrawn by the

University Council.

In case that students lose or vandalize University property, students are subject to pay reimbursement for damages caused.

35.2 The Dean of The Graduate School is authorized to appoint an ad hoc committee to investigate any committed violation(s) of the student code of conduct and propose reasonable reprimands to the President.

Chapter 7 ***Degree Conferment***

Item 36 Application for Degrees Conferred

36.1 Students are subject to requirements for the conferment of a degree and settlement of related degree fees, as specified in the announcement published by the University.

36.2 Students who are nominated for degree conferment have to:

36.2.1 Adhere to all The Graduate School's regulations.

36.2.2 Clear all the debts owed to the University, any other institutions or organizations in Kasetsart University.

36.2.3 Adhere to decent forms of the University conduct code.

36.3 The Kasetsart University Council shall be responsible for degree approval.

Chapter 8 ***Transitory Provision***

Item 37 Any announcements or directives which have become effective either prior to, or concurrent with the enactment of this regulation are to remain applicable until the provision of pertinent amendments to this regulation or any actions empowered by the academic regulations of graduate studies of The Graduate School, Kasetsart University, render such aforementioned announcements and directives void.

Other regulations which are not specified in this regulation may use the current effective issue of The Undergraduate Study Regulations of Kasetsart University.

Item 38 Students who entered graduate studies prior to the academic year B.E. 2559 (2016) are deemed subject to the academic regulations of graduate studies, Kasetsart University, announced in

the admission year until the termination of student status. The regulations shall not contradict the announcement of the Ministry of Education on “Standard Criteria on Graduate Studies B.E. 2558 (2015)” and “Guidelines for the Management of Higher Education Curriculum Standards B.E. 2558 (2015)”.

Announced on December 30, B.E. 2559 (2016)

Signed Viroch Impithuksa
(Associate Professor Viroch Impithuksa, Ph.D)
Chairman of Kasetsart University Council