GS GRADUATE SCHOOL KU KASETSART UNIVERSITY GRADS DIGITAL DRIVEN

60th Anniversary The Graduate School Kasetsart University

Wednesday 30 July 2025

The Graduated School,

Kasetsart University



Assistant Professor Dr. Teerasak E-kobon

Associate Dean for Education Standards

Six Steps for Graduation Students



6 **Documents Submission for Graduation**

5 **Publication**

Thesis/Independent Study is published as specified in the terms and conditions of the study field/program.

4 **Final Oral Examination**

All coursework requirements are completed as specified in the curriculum. Thesis proposal has been approved at least 120 days for Doctoral Degree students / at least 60 days for Master's Degree students prior to the final oral examination.

3 **Thesis Proposal Submission** (Only students studying in thesis-oriented program)

Before the end of 6th semester for Doctoral Degree students and before the end of 4th semester for Master's Degree students.

2 **Comprehensive/Qualifying Examination**

Doctoral Degree students in Plan 1 and Master's Degree students in Plan A1 must have passed the examination at least 120 days prior to the final oral examination.

1 **English Language Examinations**

Passed in the first semester.

English Examinations for Graduation



Master's Degree

- Take the English proficiency tests with the university and receive a pass result or
- Enroll in the English required by Graduate School course (01355501) and receive a pass grade or
- Transfer an English proficiency test score in accordance with the specified criteria.

Doctoral Degree

Students are obligated to pass an English language examination in both oral and written tests to complete the doctoral program as follows:

- Take the English examination with the university and receive a pass result or
- Enroll in the English required by Graduate School course (01355501), receive a pass grade, and pass the oral English examination or
- Transfer an English proficiency test score in accordance with the specified criteria.

English Examinations for Graduation

of Master's Degree Students

English Proficiency Examinations	Scores
● TOEFL	
- TOEFL Internet-based	≥ 45
- TOEFL Paper-based	≥ 450
- TOEFL Computer-based	≥ 133
● KU-TOEFL-ITP	≥ 450
● KU-EPT	≥ 50%
● CU-TEP	≥ 45
● IELTS	≥ 5.0
● TOEIC	≥ 650*
	≥ 600**
● Enrollment of the course 01355501 (English Required by Graduate School)	S
● The Graduate School provides an exemption from English studies or examinations for students who graduated with a bachelor's degree from international/English programs at institutes/universities both in Thailand and foreign countries which are approved by the Office of the Civil Service Commission (OCSC). Graduation must not have taken place longer than 5 years, counted from the date of graduation.	Approved

Notes:

* Only applicable to master's degree students of the Faculty of Business Administration, Bangkhen Campus and the Faculty of Management Sciences, Sriracha Campus.

** Only applicable to graduate students under the Joint Degree Program between Master of Science Program in Life Sciences (International Program) (XD27), the Faculty of Science, Kasetsart University and the Faculty of Agriculture, Yamaguchi University.



The Required English Proficiency Criteria

for Doctoral Degree Applicants

Level	Written examination	Oral examination	Notes
L1 **(Provisional students)**	Enroll in the course 01355501 and receive an “S” grade **(doctoral degree level) within 1 academic year***	Take an examination and receive a pass result	* Counting from the start of semester. Failure to comply, the student status will be terminated.
L2	Enroll in the course 01355501 and receive an “S” grade **(doctoral degree level)**	Take an examination and receive a pass result	-
L3	-	Take an examination and receive a pass result	-
L4	-	-	No longer need to take the English proficiency examination

Source: Kasetsart University, Announcement on the Required English Proficiency Criteria for Doctoral Degree Applicants dated September 29, 2024

English Examinations for Graduation

of Doctoral Degree Students

Required English proficiency criteria	Level	
	L3*	L4**
● TOEFL		
- TOEFL Internet-based	45 - 60	≥ 61
- TOEFL Paper-based	450 - 499	≥ 500
- TOEFL Computer-based	133 - 172	≥ 173
● KU-TOEFL-ITP	450 - 499	≥ 500
● KU-EPT	55 - 59 %	≥ 60%
● CU-TEP	45 - 66	≥ 67
● IELTS	5.0	≥ 5.5
● TOEIC	550 - 645	≥ 650
● Enroll in the course 01355501 (master's degree level)	S	-
● Graduated with a master's degree or its equivalent from an institution or university in a country that uses English as its official language	Approved	-
● Graduated with a master's degree or its equivalent from international/English programs	Approved	-

Notes:

* Required to pass an oral English examination or acquire an English proficiency test score in accordance with the specified criteria so as to complete the doctoral program.

** Passed English proficiency requirements and no longer need to take an examination.



Comprehensive/Qualifying Examination

Qualifying Examination

Doctoral Degree Students and Master's Degree Students in Plan A (A1)

Doctoral degree students in plan 1 and master's degree students in plan A (A1) are required to take the qualifying examination upon completion of 1 semester of the program registration.

Doctoral degree students in plan 2 are required to take the qualifying examination upon completion of not less than 2/3 of the graduate subjects specified in the course structure (exclusive of the thesis credits).
The examination is conducted in both written and oral.

Warning:
For doctoral degree students in plan 1 and master's degree students in plan A (A1), the examination must be completed not less than 120 days prior to the final oral examination.

Comprehensive Examination

Master's Degree Students in Plan 1 (A2) and Plan 2

Take a comprehensive examination upon completion of at least 3/4 of the graduate subjects specified in the course structure (exclusive of the thesis credits).



Warning:

- Students in Plan 1 (A2) might have passed the qualifying examination prior to the final oral examination.
- Students in Plan 2 must have passed the qualifying examination prior to the final oral examination.

Failed Comprehensive / Qualifying Examination

Failure to pass the first examination



Failure in a second examination

Termination of student status

Thesis Proposal

Master's Degree Students

Thesis proposal submission

before the end of the 4th regular semester

Doctoral Degree Students

Thesis proposal submission

before the end of the 6th regular semester

The thesis proposal must be approved by the Dean of the Graduate School prior to the final oral examination.

- Master's Degree ≥ 60 days
- Doctoral Degree ≥ 120 days

Remark: Failure to comply results in the termination of student status.

Final Oral Examination

GPA:

- GPA of graduate subjects $\geq$ 3.00
- GPA of undergraduate subjects (if any) $\geq$ 2.50

English Language Examinations:

- Passed English language examination as required by the Graduate School or English proficiency requirements.

Thesis Proposal:

- Doctoral Degree : approved 120 days prior to the final oral examination
- Master's Degree : (plan 1) approved 60 days prior to the final oral examination

Study Completion Form:

- Students have completed all coursework requirements and complied with Academic Regulations of Graduate Studies, Kasetsart University.

Qualifying Examination:

- Doctoral Degree students in plan 1 and Master's Degree students in plan 1 (A1) must have passed qualifying examination 120 days prior to the final oral examination.

Qualifying/Comprehensive Examination Results:

- Doctoral degree students --> Passed qualifying examination
- Master's degree students in plan 1 (A1) --> Passed qualifying examination
- Master's degree students in plan 1 (A2) --> Passed comprehensive examination
- Master's degree students in plan 2 --> Passed comprehensive examination

Request for Final Oral Examination:

- Submit the application for Final Oral Examination form to the Graduate School at least 15 days before the examination date.

Publication Requirements

Doctoral Degree

Master's Degree

Plan 1

- At least 2 publications in acceptable international journals

or

- At least 1 publication accepted in the international journal and have at least 1 innovative or creative work, or have obtained at least 1 patent.

Students in social sciences and humanities may disseminate their theses in recognized national journals.

Plan 2

Theses or parts thereof that have been published in an international journal, or have obtained a patent, signify innovative or creative work.

Students in social sciences and humanities may disseminate their theses in recognized national journals.

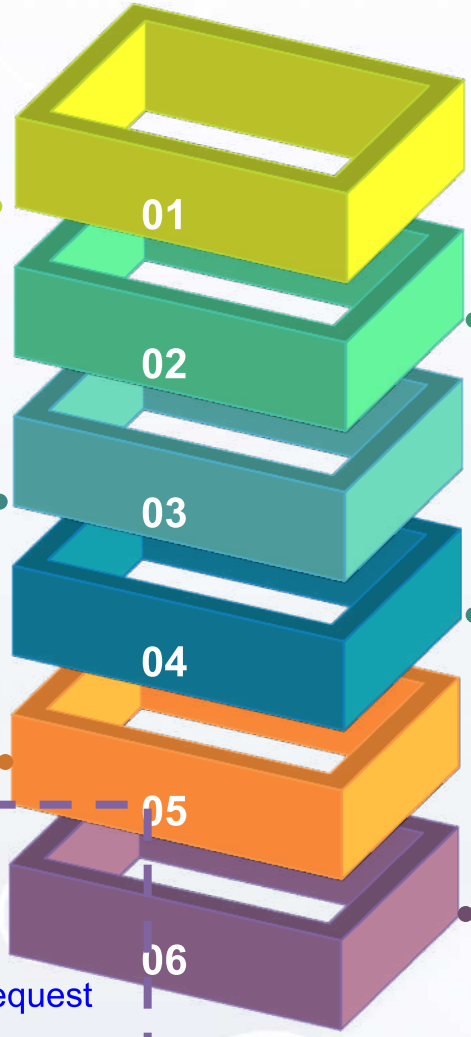
Plan 1 and 2

Theses / Independent studies or parts thereof are published or at least disseminated as article, innovation, invention, or other academic works in retrieval formats as determined by the University Council.

Warning: Please check whether there are other requirements specified in the student's program.

Steps of Documents Submission for Graduation

For Students Who Do Thesis



01

Students do a complete version of thesis via the iThesis system.

02

Thesis advisor approved the complete version of thesis.

03

Students submit Submission Form for Thesis Binding (TH.02-2) with required documents for graduation within 4 weeks after the final oral examination.

04

The Graduate School staff will verify the accuracy and completion of submitted documents for graduation and thesis manuscript (within 4 working days). If passed, the thesis barcode will be scanned into the iThesis system.

05

Students follow up the requests.

The Results

✅ Passed: Students continue with step 6.

❌ Revise: Students download documents for revision, after that submit them again via the Online Graduate Request Submission System and the iThesis system.

06

Students pay the binding fee (within 5 weeks after the final oral examination).

✦ The Graduate School staff add student's name to the list of graduating students.

Steps of Documents Submission for Graduation

For Students Who Do Independent Study



Step 1

Passed the final oral examination.

Step 2

Submit Independent Study publication for verification.

Step 3

Submit required documents for graduation.

Step 4

The Graduate School staff add student's name to the list of graduating students.



Caution!!



Beware of the late submission and incompletion of a submitted request forms after the deadline. Students are required to check and read the following documents carefully:

- Academic Regulations of Graduate Studies
- Academic Calendars
- Announcement of the Graduate School

Students are required to submit all required documents to the Graduate School before the deadline.

How to contact GSKU

1 Bangkhen

The Graduate School Building

Telephone: 02-942-8445-50

Office Hours: Monday - Friday

Morning 08.30 – 12.00

Afternoon 13.00 – 16.30







2 Kamphaeng Saen Campus

Convention Hall, 3rd floor

Telephone: 034-355575-6

Office Hours: Monday - Friday

Morning 08.30 – 12.00

Afternoon 13.00 – 16.30

3 Sriracha Campus

Basic Science Building, Building 5, First floor

Telephone: 038 354580-4

Office Hours: Monday - Friday

Morning 08.30 – 12.00

Afternoon 13.00 – 16.30

www.grad.ku.ac.th/en













Online Request Form Printing

New International Graduate Students Orientation Academic Year 2025

Contact the Graduate School

Welcome

Wish All Success in Your Studies

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@grad.ku

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grad_ku

Grad_KU

