



**Kasetsart University Announcement of
The Criteria for Scholarships for Oral Presentations in International Conferences,
and Scholarships for International Publication of
The Graduate School, Kasetsart University**

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So as to implement the disbursal of The Graduate School income as scholarships for Oral Presentations In International Conferences, and Scholarships for International Publication of The Graduate School, Kasetsart University.

Kasetsart University, as empowered by virtue of Section 92 of the Kasetsart University Act B.E 2558 (2015), together with Items 5 and 7 of the Kasetsart University Council Announcement on Kasetsart University Income Regulation of B.E 2545 (2002), and Item 37 of the Regulations of Kasetsart University on the Board of Kasetsart University B.E 2558 (2015), and by approval of the Board of Kasetsart University Meeting number 8/2560 on 15 August B.E. 2560 (2017), has enacted the criteria on Scholarships for Oral Presentations In International Conferences, and Scholarships for International Publication of The Graduate School, Kasetsart University as follows:

1. Criteria of Scholarships for Oral Presentations in International Conferences for graduate lecturers of Kasetsart University:

1.1 Applicants must be permanent graduate lecturers at Kasetsart University, working as thesis advisors.

1.2 Applicant's research must be written in English and the name of the lecturer, who applied for the scholarship, must be shown as the first author.

1.3 Applicant's research work must be presented in an oral presentation in an international conference held outside of Thailand which is attended by oral presenters from at least five non-ASEAN countries.

1.4 The Graduate School, Kasetsart University, will allocate 10,000 Baht for each scholarship in the fiscal year B.E 2561 (2018).

1.5 Each lecturer is eligible to obtain only one scholarship per fiscal year.

1.6 Scholarship is scheduled to be paid after applicants return to Thailand. Applicants must submit documents to The Graduate School, Kasetsart University, as follows:

- 1.6.1 Cover letter for scholarship application
- 1.6.2 Scholarship application form
- 1.6.3 Proof of acceptance of an oral presentation from an organizing committee
- 1.6.4 Research manuscript
- 1.6.5 The letter of consent from the applicant's supervisor
- 1.6.6 Proof showing that oral presenters are from **at least five non-ASEAN countries.**
- 1.6.7 Proof of conference attendance e.g. registration receipt
- 1.6.8 Proof of expenses e.g. air ticket receipt, lodging receipt
- 1.6.9 Copy of paper/handout presented in the conference, containing The Graduate School, Kasetsart University logo, or Kasetsart University logo
- 1.6.10 Photos while delivering presentation

The document submission must be made to The Graduate School, Kasetsart University at least 30 days including official holidays and weekends, after applicants arrive Thailand.

2. Criteria of Scholarships for Oral Presentation in International Conferences for graduate students, Kasetsart University:

2.1 Applicants must be master's or doctoral degree students whose status is still valid as current students of Kasetsart University; students have to register as an oral presenter; student's study period must be in the timeframe specified by The Graduate School; and student's thesis proposal must be already approved. Each student can be eligible to obtain only one scholarship per fiscal year.

2.2 Research must be written in English and the name of the student who applies for the scholarship must appear as the first author.

2.3 Applicant's research work must be presented in an oral presentation in an international conference which is attended by oral presenters from at least five non-ASEAN countries.

2.4 10,000 Baht of scholarship funds will be provided for an oral presentation in an international conference held outside of Thailand. Scholarship funds provided for an oral presentation in an international conference held inside Thailand will depend on your expenses paid, but will not exceed 5,000 Baht.

2.5 Scholarship is scheduled to be paid after applicants return to Thailand or at the end of the attended conference. Applicants must submit documents to The Graduate School, Kasetsart University, as follows:

2.5.1 General Request Form (GS 01)

2.5.2 Scholarship application form

2.5.3 Copy of research proposal and specified parts to be used in a presentation in an international conference

2.5.4 Proof of acceptance of an oral presentation from an organizing committee

2.5.5 Research manuscript (thesis)

2.5.6 Proof showing that oral presenters are from **at least five non-ASEAN countries.**

2.5.7 Proof of conference attendance e.g. registration receipt

2.5.8 Proof of expenses e.g. air ticket receipt, lodging receipt

2.5.9 Copy of paper/handout presented in the conference, containing The Graduate School, Kasetsart University logo, or Kasetsart University logo

2.5.10 Photos while delivering presentation

The document submission must be made to The Graduate School, Kasetsart University at least 30 days including official holidays and weekends. For a conference held outside Thailand, the 30-day period is started counting when applicants arrive Thailand. For a conference held in Thailand, the 30-day period is started counting from the next day of the end of the attended conference.

3. Criteria of Scholarship for International Publication for graduate lecturers and graduate students of Kasetsart University:

3.1 Applicants must be master's or doctoral degree students whose status is still valid as current students of Kasetsart University; student's study period must be in the timeframe specified by The Graduate School; and student's thesis proposal must be already approved.

3.2 The name of a thesis advisor or a student must appear as the first author, or as a corresponding author. If the student is the first author, his/her thesis advisor must be a corresponding author. If the student is a corresponding author, his/her thesis advisor must be the first author. The affiliation of both student and advisor must be Kasetsart University.

3.3 The research paper proposed for the scholarship must not be a piece of work that was written in order to complete graduation, and student's research paper for graduation must be already accepted to be published, or already be published.

3.4 A Research must be published in international journals appearing in the ISI database.

3.5 20,000 Baht of scholarship funds are to be paid to a student and a thesis advisor -- 10,000 Baht each.

3.6 Applicants must submit pertinent documents at The Graduate School, Kasetsart University, as follows:

3.6.1 A request form for scholarship application, a copy of thesis proposal, as well as specified parts to be used in an international publication.

3.6.2 A proof of acceptance for publication in an international journal as shown in the ISI database.

3.6.3 Student's work must be published during the period **1 October 2017 – 30 September 2018.**

3.6.4 Reprint of work submitted for a scholarship, and work written in order to complete student's graduation, must be included in the set of documents submitted to The Graduate School for the scholarship consideration process.

4. In case of any dispute arising from this announcement, the judgment of the Board of The Graduate School shall be final.

This announcement is valid from October 2017 to September 2018

Announced on 21 August 2017

Chongrak Wachrinrat, Ph.D.

Acting for the President, Kasetsart University

**Application Form for Scholarships for Oral Presentation in
International Conferences for Graduate Students, Kasetsart University
as of Fiscal Year 2018 (B.E. 2561)**

1. Student's Personal Information

Name (First Name, Middle and Last name) Student's ID

Degree Master's Doctoral Major Field: Faculty.....

Enrolled since semester of Academic Year, Telephone

2. International Conference Information

Conference title

Conference date/period Province/Country

(A proof of acceptance of an oral presentation from the conference organizing committee must be attached)

3. Research Title to be presented (A copy of approved thesis proposal and a maximum A4 page of specified parts to be used in presentation in an international conference)

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4. Applicant's qualification checklist

- Applicant is a current graduate student of Kasetsart university.
- Applicant has already registered as an oral presenter.
- Applicant study period is not excess to the Academic Regulation of The Graduate School.
- Applicant's research proposal has already been approved.
- Applicant's has not received this scholarship in the same fiscal year.
- Applicant's research (**thesis**) must be written in English and student's name, who applies for this scholarship, must appear as the first author.
- Applicant's research is scheduled to be **orally presented** in an international conference.
- At least participants for oral presentation from five non-ASEAN countries must attend.

(A proof of participation of oral presenters from five non-ASEAN countries must be attached)

5. Applicant's document checklist

- | | |
|---|--|
| <input type="checkbox"/> General Request Form (GS 01) | <input type="checkbox"/> Copy of research proposal and specified parts to be used in a presentation in an international conference |
| <input type="checkbox"/> Proof of acceptance of an oral presentation | <input type="checkbox"/> Research manuscript (thesis) |
| <input type="checkbox"/> Registration fee receipt | <input type="checkbox"/> Air ticket/transportation receipt |
| <input type="checkbox"/> Accommodation/lodging receipt | <input type="checkbox"/> Presentation handout |
| <input type="checkbox"/> Photos while delivering presentation | |
| <input type="checkbox"/> Proof showing that oral presenters are from at least five non-ASEAN countries . | |

6. I hereby certify that all aforementioned information provided in this application form is totally true.

Signature Applicant (student)

(.....)

Date/...../.....

Remark: If students provide false or fraudulent information for application for the scholarship, The Graduate School reserves right to reject student's application. If The Graduate School examines any false or fraudulent information afterward, The Graduate School can revoke approval of student's scholarship.

**Application Form for International Publication Scholarships for
Graduate Lecturers and Students, Kasetsart University as of Fiscal Year 2018 (B.E. 2561)**

1. Personal Information

Name (First Name, Middle and Last name) Student's ID

Degree Master's Doctoral Major Field: Faculty

Enrolled since semester of Academic Year, Telephone

Name of thesis advisor

2. International Publication Information (Please attach the following documents: 1) a copy of approved thesis proposal, 2) a maximum of one A4 page of specified parts to be used in an international publication)

Publication Title

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Journal Title

Publication Date Year Volume Issue Page No.....

3. Applicant's qualification checklist

- Applicant is a current graduate student of Kasetsart university
- Applicant's study period is not in excess of the Academic Regulation of The Graduate School
- Applicant's research proposal has already been approved.
- Publication work must be student's thesis
- The name of a thesis advisor or a student must appear as the first author, or as a corresponding author. If the student is the first author, his/her thesis advisor must be a corresponding author. If the student is a corresponding author, his/her thesis advisor must be the first author. The affiliation of both student and advisor must be Kasetsart University.
- The research paper proposed for the scholarship must not be a piece of work that was written in order to complete graduation, and student's research paper for graduation must be already accepted to be published, or already be published.
- Publication must be in an international journal indexing in the ISI database

4. I hereby attach documents required by The Graduate School as follows:

- An approved applicant's research proposal together with specified parts to be used in an international publication
- Proof of international publication in the current fiscal year
- Proof of impact factor
- Reprint of work submitted for a scholarship and work written for completion of graduation

5. I hereby certify that all aforementioned information provided in this application form is totally true.

Certification from Thesis Advisor

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Signature

Date/...../.....

Signature Applicant (student)

(.....)

Date/...../.....

Remark: If students provide false or fraudulent information for application for the scholarship, The Graduate School reserves the right to reject student's application. If The Graduate School discovers any false or fraudulent information afterward, The Graduate School can revoke approval of student's scholarship.